

**Central Oklahoma Community Action Agency  
Dba: Central Oklahoma Transit System**

**Title VI Program**

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2/18/26**

  
\_\_\_\_\_  
Chris Reding, Chairperson  
Central Oklahoma Community Action Agency

3-17-2026  
Date

## Table of Contents

A. Introduction	1
B. Agency Information	2
C. Notice to the Public	3
D. Procedure for Filing a Title VI Complaint	5
E. Monitoring Title VI Complaints, Investigations, Lawsuits <i>and</i> Documenting Evidence of Agency Staff Title VI Training	7
F. Public Participation Plan	8
G. Language Assistance Plan	11
H. Advisory Bodies	15
I. Subrecipient Assistance	16
J. Subrecipient Monitoring	17
K. Equity Analysis of Facilities	18
L. System-Wide Service Standards and Policies	21
ATTACHMENTS	22
Attachment 1 – Agency Information	a
Attachment 2 – Title VI Complaint Form	b

## A. Introduction

CENTRAL OKLAHOMA COMMUNITY ACTION AGENCY agrees to comply with all provisions prohibiting discrimination on the basis of race, color, or national origin of Title VI of the Civil Rights Act of 1964, as amended, 42 U.S.C. 200d *et seq.*, and with U.S. DOT regulations, "Nondiscrimination in Federally-Assisted Programs of the Department of Transportation – Effectuation of Title VI of the Civil Rights Act," 49 CFR part 21.

CENTRAL OKLAHOMA COMMUNITY AGENCY assures that no person shall, as provided by Federal and State civil rights laws, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity. CENTRAL OKLAHOMA COMMUNITY ACTION AGENCY further ensures every effort will be made to ensure non-discrimination in all programs and activities, whether those programs and activities are federally funded or not.

CENTRAL OKLAHOMA COMMUNITY ACTION AGENCY meets the objectives of the FTA Master Agreement which governs all entities applying for FTA funding, including CENTRAL OKLAHOMA TRANSIT SYSTEM and its third-party contractors by promoting actions that:

- A. Ensure that the level and quality of transportation service is provided without regard to race, color, or national origin.
- B. Identify and address, as appropriate, disproportionately high and adverse effects of programs and activities on minority populations and low-income populations.
- C. Promote the full and fair participation of all affected Title VI populations in transportation decision making.
- D. Prevent the denial, reduction, or delay in benefits related to programs and activities that benefit minority populations or low-income populations.
- E. Ensure meaningful access to programs and activities by persons with Limited English Proficiency (LEP).



## **B. Agency Information**

### **1. Mission of CENTRAL OKLAHOMA TRANSIT SYSTEM**

To provide safe and reliable transportation to those we serve.

### **2. History (including year started)**

Central Oklahoma Community Action Agency (COCAA) is a 501(c) (3) nonprofit organization that has been in operation since 1968. COCAA mission is to assist low-income families in need with emergency services and case management in an effort to move them to self-sufficiency.

It operates the Central Oklahoma Transit System (COTS), which has been operating since 1998. COTS Transportation is an on-demand and response system.

### **3. Regional Profile (regional population; growth projection)**

The COTS program provides services in Pottawatomie and Seminole Counties. These two counties have a total population of 96,586 based on data from U.S. Census Bureau QuickFacts. Of this population, 22,909 are under 18 and 16,483 are over 65. The growth projection of these two counties is minimal, but the Shawnee area continues to expand gradually.

### **4. Population served (in relation to regional population)**

In 2025, the COTS program provided 19,762 passenger trips. Of these, 3,453 passenger trips were for the elderly population. It provided 3,688 passenger trips to disabled persons. 79% of the passenger trips provided were within the City of Shawnee area.

### **5. Service area (include map, with any routes utilized)**

The service area for the COTS transportation program covers Pottawatomie and Seminole Counties. Transporting from Pottawatomie and Seminole Counties to Pottawatomie, Seminole, Oklahoma, and Cleveland Counties, along with other surrounding counties.

### **6. Governing body make-up (include terms of office)**

The governing body for Central Oklahoma Community Action Agency is made up of 12 board members who live within the agency's six-county service area, which includes Cleveland, Lincoln, Logan, Payne, Pottawatomie, and Seminole Counties. COCAA has two board members from each county. The board also must be a tripartite board that consists of one-third public sector representatives, one-third private sector representatives, and one-third low-income representatives.

## C. Notice to the Public

### **NOTIFYING the PUBLIC of RIGHTS UNDER TITLE VI Central Oklahoma Transit System**

- The Central Oklahoma Transit System operates its programs without regard to race, color, or national origin in accordance with Title VI of the Civil Rights Act. Any person who believes she or he has been aggrieved by any unlawful discriminatory practice under Title VI may file a complaint with the Central Oklahoma Transit System.
- For more information on the Central Oklahoma Transit System's civil rights program, and procedures to file a complaint, contact 405-214-4981, email [tlowery@cocaa.org](mailto:tlowery@cocaa.org), or visit our administrative office at 2 E. Main, Shawnee, Ok 74801
- A complainant may file a complaint directly with the Oklahoma Department of Transportation by filing a complaint with the Contract Compliance Division, Attention: Contract Compliance Division Manager, 200 NE 21<sup>st</sup> Street, Oklahoma City, OK 73105-3204.
- If information is needed in another language, contact: 405-214-4981, Tina Lowery

#### **\*LIST OF LOCATIONS**

The Notice to the Public is placed in all COTS vehicles, posted in the COTS office and breakroom, and located on the Central Oklahoma Community Action Agency website.

## Procedure for Filing a Title VI Complaint

### **Filing a Title VI Complaint**

The complaint procedures apply to the beneficiaries of Central Oklahoma Transit System's programs, activities, and services.

**RIGHT TO FILE A COMPLAINT:** Any person who believes they have been discriminated against on the basis of race, color, or national origin by Central Oklahoma Transit System may file a Title VI complaint by completing and submitting the agency's Title VI Complaint Form. Title VI complaints must be received in writing within 180 days of the alleged discriminatory complaint.

**HOW TO FILE A COMPLAINT:** Information on how to file a Title VI complaint is posted on our agency's website, and in public areas of our agency. COCAA.org Title VI link

You may download the Central Oklahoma Transit System Title VI Complaint Form at [www.Cocaa.org](http://www.Cocaa.org), or request a copy by writing to PO Box 486 Shawnee, OK 74801 or 2 E. Main Shawnee, Ok 74801. Information on how to file a Title VI complaint may also be obtained by calling Central Oklahoma Transit System at 405-273-3000.

You may file a signed, dated complaint no more than 180 days from the date of the alleged incident. The complaint should include:

- Your name, address, and telephone number.
- Specific, detailed information (how, why, and when) about the alleged act of discrimination.
- Any other relevant information, including the names of any persons, if known, the agency should contact for clarity of the allegations.

Please submit your complaint form to Tina Lowery at 2 E Main Shawnee, OK 74801 or PO Box 486 Shawnee, Ok 74802.

**COMPLAINT ACCEPTANCE:** Central Oklahoma Transit System will process complaints that are complete.

Once a completed Title VI Complaint Form is received, Central Oklahoma Transit System will review it to determine if Central Oklahoma Transit System has jurisdiction. The complainant will receive an acknowledgement letter informing them whether or not the complaint will be investigated by Central Oklahoma Transit System.

**INVESTIGATIONS:** Central Oklahoma Transit System will generally complete an investigation within 90 days from receipt of a completed complaint form. If more information is needed to resolve the case, Central Oklahoma Transit System, Director may contact the complainant. Unless a longer period is specified by Central Oklahoma Transit System Title VI Coordinator, the complainant will have ten (10) days from the date of the letter to send the requested information to Central Oklahoma Transit System investigator assigned to the case.

If the requested information is not received within that timeframe the case will be closed. Also, a case can be administratively closed if the complainant no longer wishes to pursue the case.

**LETTERS OF CLOSURE OR FINDING:** After the Title VI investigator reviews the complaint, the Title VI investigator will issue one of two letters to the complainant: a closure letter or letter of finding (LOF).

- A closure letter summarizes the allegations and states that there was not a Title VI violation and that the case will be closed.
- A Letter of Finding (LOF) summarizes the allegations and provides an explanation of the corrective action taken.

If the complainant disagrees with Central Oklahoma Transit System determination, the complainant may request reconsideration by submitting the request in writing to the Title VI investigator within seven (7) days after the date of the letter of closure or letter of finding, stating with specificity the basis for the reconsideration. Central Oklahoma Transit System will notify the complainant of the decision either to accept or reject the request for reconsideration within ten (10) days. In cases where reconsideration is granted, Central Oklahoma Transit System will issue a determination letter to the complainant upon completion of the reconsideration review.

A person may also file a complaint directly with the Federal Transit Administration, at the FTA Office of Civil Rights, 1200 New Jersey Avenue SE, Washington, DC 20590.

If information is needed in another language, contact Central Oklahoma Transit System Director at 2 E. Main Shawnee, Ok 74801, or at 405-214-4981

**D. Monitoring Title VI Complaints, Investigations,  
Lawsuits *and* Documenting Evidence of Agency Staff  
Title VI Training**

**Documenting Title VI Complaints/Investigations**

All Title VI complaints will be entered and tracked in Central Oklahoma Transit System’s complaint log. Active investigations will be monitored for timely response on the part of all parties. The agency’s Title VI Coordinator shall maintain the log.

**Agency Title VI Complaint Log**

Date complaint filed	Complainant	Basis of complaint R-C-NO	Summary of allegation	Pending status of complaint	Actions taken	Closure Letter (CL)	Letter of Finding (LOF)	Date of CL or LOF

**Documenting Evidence of Agency Staff Title VI Training**

Central Oklahoma Transit System’s staff is given Title VI training, and the agency can answer affirmatively to all the following questions:

1. Are new employees made aware of Title VI responsibilities pertaining to their specific duties?
2. Do new employees receive this information via employee orientation?
3. Is Title VI information provided to all employees and program applicants?
4. Is Title VI information prominently displayed in the agency and on any program materials distributed, as necessary?

## Public Participation Plan

### Goal

The goal of the Public Participation Plan is to have significant and ongoing public involvement, by all identified audiences, in the public participation process for major agency outreach efforts.

### Objectives

- To understand the service area demographics and determine what non-English languages and other cultural barriers exist to public participation.
- To provide general notification of meetings and forums for public input, in a manner that is understandable to all populations in the area.
- To hold public meetings in locations that are accessible to all area stakeholders, including but not limited to minority and low-income members of the community.
- To provide methods for two-way communication and information and input from populations which are less likely to attend meetings.
- To convey the information in various formats to reach all key stakeholder groups.

### Identification of Stakeholders

Stakeholders are those who are either directly or indirectly affected by an outreach effort, system or service plan or recommendations of that plan. Stakeholders include but are not limited to the following:

- Board of Directors – the governing board of the agency. The role of the Board is to establish policy and legislative direction for the agency. The Board defines the agency's mission, establishes goals, and approves then budget to accomplish the goals.
- Advisory Bodies – non-elected advisory bodies review current and proposed activities of the agency, and are encouraged to be active in the agency's public participation process. Advisory bodies provide insight and feedback to the agency.
- Agency Transit riders and clients
- Minority and low income populations, including limited English proficient persons
- Local jurisdictions and other government stakeholders
- Private businesses and organizations
- Employers
- Partner agencies

### Elements of the Public Participation t Plan

It is necessary to establish a public participation plan that includes an outreach plan to engage minority and limited English proficient (LEP) populations.

Elements of the Public Engagement Plan include:

1. Public Notice
  - a. Official notification of intent to provide opportunity for members of the general public to participate in public engagement plan development, including participation in open Board/council meetings, and advisory committees.
2. Public Engagement Process/Outreach Efforts:
  - a. Public meetings
  - b. Open houses
  - c. Rider forums
  - d. Rider outreach
  - e. Public hearings
  - f. Focus groups
  - g. Surveys
  - h. Services for the Disabled (Notices of opportunities for public involvement include contact information for people needing these or other special accommodations.)

Events such as public meetings and/or open houses are held at schools, churches, libraries and other non-profit locations easily accessible to public transit and compliant with the Americans with Disabilities Act.
3. Public Comment
  - a. Formal public comment periods are used to solicit comments on major public involvement efforts around an agency service or system change.
  - b. Comments are accepted through various means:
    - i. Dedicated email address.
    - ii. Website.
    - iii. Regular mail.
    - iv. Forms using the survey tool for compilation.
    - v. Videotaping.
    - vi. Phone calls to Customer Service Center [phone]

4. Response to Public Input

All public comments are provided to the Board of Directors prior to decision-making. A publicly available summary report is compiled, including all individual comments.

**Title VI Outreach Best Practices**

Central Oklahoma Transit System ensures all outreach strategies, communications and public involvement efforts comply with Title VI. Central Oklahoma Transit System's Public Participation Plan proactively initiates the public involvement process and makes concerted efforts to involve members of all social, economic, and ethnic groups in the public involvement process. Aligned

with the above referenced communication tactics, Central Oklahoma Transit System provides the following:

- a. Public notices published in non-English publications (if available).
- b. Title VI non-discrimination notice on agency's website.
- c. Agency communication materials in languages other than English (subject to Safe Harbor parameters).
- d. Services for Limited English Proficient persons. Upon advance notice, translators may be provided.

#### 2026-2028 Title VI Program Public Participation Process

Central Oklahoma Transit System [will conduct] [has conducted] a Public Participation Process for the 2026-2028 Title VI Program. This process includes Community Meetings to seek input, provide education, and highlight key components of the Title VI Plan. Materials have been created to explain Title VI policies as well as provide education on how they relate to minority populations.

Central Oklahoma Transit System will conduct/provide briefings to the Board of Directors and Advisory Bodies.

Central Oklahoma Transit System [will conduct] [has conducted] a 30-day public comment period to provide opportunities for feedback on the 2026-2028 Title VI Program.

Comments are accepted during the public outreach period via:

- a. Email
- b. Mail
- c. Phone
- d. In person
- e. Survey tool (agency option)

#### Summary of 2023-202 Public Outreach Efforts

Public participation in the Central Oklahoma Transit Program consists of meetings with the local organizations and businesses. In addition, Central Oklahoma Transit System receives feedback from clients who are served through the program by completing customer satisfaction surveys and the agency's community needs assessment surveys. These efforts are ongoing throughout the year. Central Oklahoma Transit System is a part of regional transportation committee that meets quarterly to share any public questions or concerns.

## E. Language Assistance Plan

### Central Oklahoma Transit System Limited English Proficiency Plan

This limited English Proficiency (LEP) Plan has been prepared to address Central Oklahoma Transit System 's responsibilities as a recipient of federal financial assistance as they relate to the needs of individuals with limited language skills. The plan has been prepared in accordance with Title VI of the Civil Rights Act of 1964; Federal Transit Administration Circular 4702.1B, dated October 1, 2012, which states that the level and quality of transportation service is provided without regard to race, color, or national origin.

Executive Order 13166, titled "Improving Access to Services for Persons with Limited English Proficiency" indicates that differing treatment based upon a person's inability to speak, read, write, or understand English is a type of national origin discrimination. It directs each federal agency to publish guidance for its respective recipients, clarifying their obligation to ensure that such discriminations do not take place. This order applies to all state and local agencies that receive federal funds.

#### Service Area Description:

COTS service area is Pottawatomie and Seminole Counties. The population breakdown of these two counties is as follows: 72% Caucasian, 3% African American, 16% Native American or Alaska Native, 1% Asian, 1% Native Hawaiian or other Pacific Islander, and 6% Hispanic.

Central Oklahoma Transit System (COTS) has developed this LEP Plan to help identify reasonable steps for providing language assistance to persons with limited English proficiency who wish to access services provided by Central Oklahoma Transit System. As defined in Executive Order 13166, LEP persons are those who do not speak English as their primary language and have limited ability to read, speak, write or understand English. This plan outlines how to identify a person who may need language assistance, and the ways in which assistance may be provided.

In order to prepare this plan, Central Oklahoma Transit System undertook the four-factor LEP analysis, which considers the following factors:

#### **Four Factor Analysis**

##### 1. The number and proportion of LEP persons eligible to be served or likely to be encountered in the service area:

A significant majority of people in the Central Oklahoma Transit System service area are proficient in the English language. Based on 2020 Census data, 1.7% of the population five years of age and older speak English "less than very well" – a definition of limited English proficiency

LEP Population in Central Oklahoma Transit System Service Area

Population 5 years and over by language spoken at home and ability to speak English	Service Area Sector [1]	Service Area Sector [1]	Service Area Sector [1]	Service Area Total	Percentage of Population 5 Years and Older
<u>Population 5 Years and Over</u>	3,965,036				
Speak English "less than very well"	3.9%	Not Available	Not Available		
<u>Spanish</u>					
Speak English "less than very well"	37.3%				
<u>Other Indo-European</u>					
Speak English "less than very well"	20.23				
<u>Asian and Pacific Island</u>					
Speak English "less than very well"	45.3				
<u>All Other</u>					
Speak English "less than very well"	18.2				

**2. Frequency of Contact by LEP Persons with Central Oklahoma Transit System Services:**

The TRANSIT AGENCY staff reviewed the frequency with which office staff, dispatchers and drivers have, or could have, contact with LEP persons. To date, Central Oklahoma Transit System has, on average, one request per year for an interpreter. Central Oklahoma Transit System averages [1300] phone calls per month.

<p>LEP Staff Survey Form</p> <p><u>Central Oklahoma Transit System</u> is studying the language assistance needs of its riders so that we can better communicate with them if needed.</p> <p>1. How often do you come into contact with passengers who do not speak English or have trouble understanding you when you speak English to them?</p> <p>DAILY   WEEKLY   MONTHLY   LESS THAN MONTHLY</p>
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2. What languages do these passengers speak?
3. What languages (other than English) do you understand or speak?
4. Would you be willing to serve as a translator when needed?

Frequency of Contact with LEP Persons	
Frequency	Language Spoken by LEP Persons
Daily	0
Weekly	0
Monthly	0
Less frequently than monthly	1-2

**3. The importance of programs, activities, or services provided by Central Oklahoma Transit System to LEP persons:**

Outreach activities, summarized in Central Oklahoma Transit System’s Title VI Public Engagement Plan, include events such as public meetings and/or open houses held at schools, churches, libraries, and other non-profit locations, and include specific outreach to LEP persons to gain understanding of the needs of the LEP population, and the manner (if at all) needs are addressed.

Outside Organization LEP Survey
<p>Organization: _____</p> <ol style="list-style-type: none"> <li>1. What language assistance needs are encountered?</li> <li>2. What languages are spoken by persons with language assistance needs?</li> <li>3. What language assistance efforts are you undertaking to assist persons with language assistance needs?</li> <li>4. When necessary, can we use these services?</li> </ol>

**4. The resources available to Central Oklahoma Transit System and the overall cost to provide LEP assistance:**

Strategies for Engaging Individuals with Limited English Proficiency include:

1. Language line. Upon advance notice, translators can be provided.
2. Language identification flashcards.
3. Written translations of vital documents (identified via safe harbor provision)



4. One-on-one assistance through outreach efforts.
5. Website information.
6. To the extent feasible, assign bilingual staff for community events, public hearings and Board of Directors meetings and on the customer service phone lines.

As applicable: Based on our demographic analysis (Factor 1) Central Oklahoma Transit System has determined that no language group(s) within its service area meets Safe Harbor criteria requiring written translated “vital documents” by language group(s).

Central Oklahoma Transit System will provide assistance and direction to LEP persons who request assistance.

#### Staff LEP Training

The following training will be provided to Central Oklahoma Transit System staff:

1. Information on Central Oklahoma Transit System Title VI Procedures and LEP responsibilities.
2. Description of language assistance services offered to the public.
3. Use of Language Identification Flashcards.
4. Documentation of language assistance requests.

#### Monitoring and Updating the LEP Plan

The LEP Plan is a component of Central Oklahoma Transit System’s Title VI Plan requirement.

Central Oklahoma Transit System will update the LEP plan as required. At minimum, the plan will be reviewed and updated when it is clear that higher concentrations of LEP individuals are present in the Central Oklahoma Transit System service area. Updates include the following:

1. How the needs of LEP persons have been addressed.
2. Determine the current LEP population in the service area.
3. Determine as to whether the need for, and/or extent of, translation services has changed.
4. Determine whether local language assistance programs have been effective and sufficient to meet the needs.
5. Determine whether Central Oklahoma Transit System financial resources are sufficient to fund language assistance resources as needed.
6. Determine whether Central Oklahoma Transit System has fully complied with the goals of this LEP Plan.
7. Determine whether complaints have been received concerning Central Oklahoma Transit System failure to meet the needs of LEP individual.

## F. Advisory Bodies

Table Depicting Membership of Committees, Councils, By Race

Committee [examples]	Caucasian	Latino	African American	Asian American		Total
Population Committee	0	0	0	0		100%
Access Committee	0	0	0	0		100%
Citizens Advisory Council	0	0	0	0		100%

Description of efforts made to encourage minority participation on committees:

- COTS does not currently have its own separate advisory committee
- COCAA has its twelve-member board of directors. COCAA has had a diverse board makeup over the years, which includes Caucasian, African American, Native American, and Hispanic. It has also included formerly homeless representatives.

## G. Subrecipient Assistance

Central Oklahoma Transit System does not have any subrecipients.

### OPTION B

Primary recipients should provide subrecipients:

- Sample public notices, Title VI complaint procedures, and the recipient's Title VI complaint form.
- Sample procedures for tracking and investigating Title VI complaints filed with a subrecipient.
- Direction regarding obtaining demographic information of population served by subrecipients.
- Technical assistance.
- Reviews of Title VI Programs; follow-up as necessary.

## H. Subrecipient Monitoring

Central Oklahoma Transit System does not have any subrecipients.

### OPTION B

Primary recipients must monitor subrecipients.

- Non-compliant subrecipient means the primary recipient is also non-compliant.

Primary recipients shall:

- Document process for ensuring all subrecipients are complying with the general and specific requirements.
- Collect and review subrecipients' Title VI Programs.
- At FTA's request, the primary recipient shall request that subrecipients who provide transportation services verify that their level and quality of service is equitably provided.

## I. Equity Analysis of Facilities

### OPTION A

Central Oklahoma Transit System has not constructed any storage facilities, maintenance facilities, or operations centers in the last three years.

### OPTION B1

Central Oklahoma Transit System performed an equity analysis of [a new facility] [new facilities] per Title VI regulations.

Central Oklahoma Transit System developed demographic data and mapped minority/low-income levels as a proportion to overall population. Similarly, Central Oklahoma Transit System mapped current locations of residences and businesses in the proposed facilities locations.

Demographic data and mapping

*Guidance may be obtained from regional Metropolitan Planning Organization.*

Regarding the location of applicable projects, no persons were displaced from their residences and/or businesses on the basis of race, color, or national origin.

### OPTION B2

Central Oklahoma Transit System performed an equity analysis of [a new facility] [new facilities] per Title VI regulations.

Central Oklahoma Transit System's developed demographic data and mapped minority/low-income levels as a proportion to overall population. Similarly, Central Oklahoma Transit System mapped the current locations of residences and businesses in the proposed facilities locations.

Demographic data and mapping

*Guidance may be obtained from regional Metropolitan Planning Organization.*

Regarding the location of applicable projects, the "two-test" exercise was conducted and it was determined that the facility [facilities] could proceed, despite disparate impact, due to a "substantial legitimate justification" to meet a goal that is integral to the agency's institutional mission. In addition, no comparable effective alternative location(s) would result in less disparate impact.



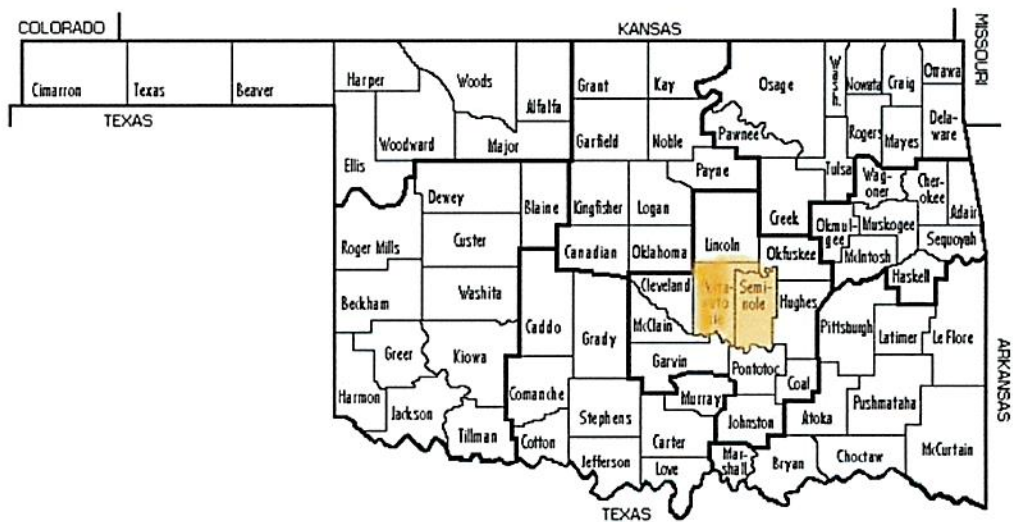
## Attachment 1 – Agency Information

Central Oklahoma Transit System (COTS) was created Central Oklahoma Community Action in October of 1998, with funding from the Oklahoma Department of Transportation, federal, state, and local match dollars.

The mission of COTS is to provide safe and reliable transportation to the public and clients with special needs.

COTS currently serves Pottawatomie and Seminole Counties and from those counties to the surrounding areas.

COTS currently offers demand-response services for educational, shopping, recreational, and medical, among other public rides. All vehicles are ADA-compliant.



# TITLE VI COMPLAINT FORM –

The Central Oklahoma Transit System is committed to ensuring that no person is excluded from participation in or denied the benefits of its services on the basis of race, color, or national origin, as provided by Title VI of the Civil Rights Act of 1964, as amended. The Title VI complaints must be filed within 180 calendar days from the date of the alleged discrimination.

Date of Filing:	
Name:	
Address:	
City, State, Zip Code:	
Work Phone:	
Home Phone:	
E-mail Address:	

Central Oklahoma Community Action Agency  
Central Oklahoma Transit System  
Attn: COTS Director  
PO Box 486  
Shawnee, OK 74802-0486  
Phone 405-273-3000  
Or 405-214-4981

Indicate on what ground(s) you believe you have been discriminated against (check all that apply):

- Race       Color       National Origin

Indicate the person(s) who you believe discriminated against you:

Name(s):	
Work Location (if known):	
Work Phone:	
Date of alleged incident	

If you have an attorney representing you concerning the matters raised in this complaint, please provide the following:

Name:	
Address:	
Work Phone:	
E-mail Address:	

Explain why you believe discrimination has occurred. If there are witnesses, please provide names, addresses and telephone numbers. Be sure to include how other persons were treated differently than you. Attach additional pages as necessary and any written material pertaining to your case.

What remedy are you requesting? Please be specific:

Have you filed or do you intend to file a charge or complaint concerning the matters raised in this complaint with any other agencies (Federal, State, or local):

Yes

No

If so, please provide the following information:

Agency:

Address:

Name of Investigator (if known):

Phone Number:

E-mail Address:

Date Filed:

Status of case:


I confirm that I have read the above charge(s) and it is true to the best of my knowledge.

Print or typed name of complainant:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Completed forms must be submitted to the Central Oklahoma Transit System .  
If you require any assistance in filling out this form please contact the Central Oklahoma Transit System  
Title VI Coordinator at  
405-273-3000

The Central Oklahoma Transit System ensures that no person or groups of persons shall, on the grounds of race, color, sex, religion, national origin, age, disability, retaliation or genetic information, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any and all programs, services, or activities administered by Central Oklahoma Transit System . To request an accommodation, please contact the Central Oklahoma Transit System ADA Coordinator at 405-273-3000.