



**COCAA Full Board Meeting**

Of the Central Oklahoma Community Action Agency

Tuesday, December 9, 2025

Tracy Izell is inviting you to the COCAA Board meeting

2 E Main

Shawnee, OK 74801

ZOOM will be available to board and Public not in attendance.

Topic: December Full Board Meeting

Time: Dec 9, 2025 12:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/84792860836?pwd=9hsl8NBPPvc8IWT3wQvpG1RjN6IDzU.1>

Meeting ID: 847 9286 0836

Passcode: 742881

Chris Reding, Board President

Lee Doolen, Board Vice President

VACANT

Tiffany Barrett, Treasurer

Kelli Pueblo, Citizen Shawnee, OK

John Chaffin, Board Member

Dennis Phillips, Board Member

Gary Choate, Member at Large

VACANT

Sue DuCharme, Board Member

Adam Ropp, Board Member

**Physical location:** Central Oklahoma Community Action Agency

2 E Main, Shawnee, OK 74801

**Central Oklahoma Community Action Agency**

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**Our Mission** - Central Oklahoma Community Action Agency -- **Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live.**

**Our Vision** - Central Oklahoma Community Action Agency helps low-income individuals and families avoid crisis situations in two ways; meeting emergency needs first, then helping families gain self-sufficiency through supportive case management and partnerships with other social service providers.

**Our Core Values -**

- Attitude of Service
- Mutual Trust and Respect
- Partnerships/Teamwork
- Uncompromising Integrity
- Open and Honest Communication
- Excellence in Serving Communities

**ORDER OF BUSINESS**

1. **Call to Order** **Chris Reding**
2. **Roll Call**
3. **Public Expressions - The public may comment only on any item appearing on this agenda, subject to the following restrictions: statements to the COCAA board members are limited to no more than three (3) minutes for each speaker and, collectively, no more than 30 minutes are allowed for public expressions.**
4. **Audit Presentation-Landmark CPA, PLLC**
5. **Motion, Discussion to vote to approve or disapprove of the Fiscal Year Audit ending 03/31/2025.**
6. **Motion, Discussion and to vote to approve or disapprove the Minutes of October 21, 2025 Board Meeting.**

7. **Executive Director’s Report** **Tracy Izell**
8. **Motion, Discussion and to vote to approve or disapprove Executive Director’s Report.**
9. **Motion, Discussion and to vote to approve or disapprove Finance Report.**
10. **Motion, Discussion and to vote to approve or disapprove Program Report.**
11. **Motion, Discussion and to vote to approve or disapprove ESG Policies and Procedures.**
12. **Motion, Discussion and to vote to approve or disapprove possible employees eligible for VITA Assistance.**
13. **Motion, Discussion and to vote to approve to go into Executive Session to discuss Evaluation/Compensation of Tracy Izell, Executive Director.**
14. **Motion, Discussion to come out of Executive Sessions and make motions.**
15. **Motion, Discussion to vote to approve or disapprove the evaluation and discussion of Tracy Izell, Executive Director.**
16. **New Business**---any matter not known about or which could not have been reasonably foreseen prior to the time of the agenda posting. 25 Okla. Stat. §311 (A) (9).
17. **Motion to Adjourn ---**

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**Signature**

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**Date & Time**