



COCAA Full Board Meeting

Of the Central Oklahoma Community Action Agency

Tuesday, December 10, 2024

Tracy Izell is inviting you to the COCAA Board meeting

2 E Main

Shawnee, OK 74801

ZOOM will be available to board and Public not in attendance.

Topic: December Full Board Meeting

Time: Dec 10, 2024 12:00 PM Central Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/88259817778?pwd=CcCjugwolydC9OFavBb4lAqg15atfA.1>

Meeting ID: 882 5981 7778

Passcode: 448560

Chris Reding, Board President-Payne County-County Court House-315 W 6th Ave, Ste 203, Stillwater, OK 74074

Lee Doolen, Board Vice President-Lincoln County-Lincoln County Barn-10408 Veterans Dr, Meeker, OK 74855

VACANT

Tiffany Barrett, Treasurer Pottawatomie County-CPN Domestic Violence Offices-1601 S Gordon Cooper Dr, Shawnee, OK 74801

Kelli Pueblo, Citizen Shawnee, OK

John Chaffin, Board Member-Payne County-419 S. Stallard, Stillwater, OK 74074

Dennis Phillips, Board Member-Seminole County-Phillips Stout Funeral Home-409 S. Wewoka, Wewoka, OK 74884

Gary Choate, Member at Large -Seminole County-Seminole County Offices-12845 NS 3650, Wewoka, OK 74884

Lisa Schmidt, Board Member-Cleveland County-1330 Salisbury St, Norman, OK 73069

Sue DuCharme, Board Member-Logan County-City of Guthrie Neighborhood Solutions Offices-2003 W Warner Ave, Guthrie, OK 73044

Steve Gentling, Board Member-Logan County-809 West Lake Road, Guthrie, OK 73044

Physical location: Central Oklahoma Community Action Agency

2 E Main, Shawnee, OK 74801

Central Oklahoma Community Action Agency

Our Mission - Central Oklahoma Community Action Agency -- **Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live.**

Our Vision - Central Oklahoma Community Action Agency helps low-income individuals and families avoid crisis situations in two ways; meeting emergency needs first, then helping families gain self-sufficiency through supportive case management and partnerships with other social service providers.

Our Core Values -

- Attitude of Service
- Mutual Trust and Respect
- Partnerships/Teamwork
- Uncompromising Integrity
- Open and Honest Communication
- Excellence in Serving Communities

2023-2024 Strategic Plan Priorities:

- Support Services for School Success
- Employment & Training Partnerships
- Affordable and Safe Housing
- Transportation Mass Transit & Car Ownership
- Earned Income Tax Credit and Support Services

ORDER OF BUSINESS

1. Call to Order

Chris Reding

2. Roll Call

3. Public Expressions - The public may comment only on any item appearing on this agenda, subject to the following restrictions: statements to the COCAA board members are

limited to no more than three (3) minutes for each speaker and, collectively, no more than 30 minutes are allowed for public expressions.

4. **Audit Presentation-Landmark CPA, PLLC**
5. **Motion, Discussion to vote to approve or disapprove of the Fiscal Year Audit ending 03/31/2024.**
6. **Motion, Discussion and to vote to approve or disapprove the Minutes of October 15 Board Meeting.**
7. **Senior Services Training-Thixe Totty**
8. **Executive Director's Report** Tracy Izell
9. **Motion, Discussion and to vote to approve or disapprove Executive Director's Report.**
10. **Motion, Discussion and to vote to approve or disapprove Finance Report**
11. **Motion, Discussion and to vote to approve or disapprove Program Report.**
12. **Motion, Discussion and to vote to approve or disapprove ESG Policies and Procedures.**
13. **Motion, Discussion and to vote to approve or disapprove possible employees eligible for VITA Assistance.**
14. **Motion, Discussion and to vote to approve to go into Executive Session to discuss Evaluation/Compensation of Tracy Izell, Executive Director.**
15. **Motion, Discussion to come out of Executive Sessions and make motions.**
16. **Motion, Discussion to vote to approve or disapprove the evaluation and discussion of Tracy Izell, Executive Director.**
17. **New Business**---any matter not known about or which could not have been reasonably foreseen prior to the time of the agenda posting. 25 Okla. Stat. §311 (A) (9).
18. **Motion to Adjourn ---**

Signature

Date & Time