



## **COCAA Full Board Meeting**

Of the Central Oklahoma Community Action Agency

Tuesday April 18, 2023

Barbara Loudermilk is inviting you to an on-site COCAA Board meeting

Quorum On-Site Required

ZOOM will be available to board and Public not in attendance.

Time: NOON 12:00 p.m. April 18, 2023 Central Time (US and Canada)

Join Zoom Meeting: <https://us02web.zoom.us/j/87954121349>

Meeting ID: 879 5412 1349

12:00 p.m. (NOON) luncheon provided for on-site board members

Chris Reding, Board President-Payne County-County Court House-315 W 6<sup>th</sup> Ave, Ste 203, Stillwater, OK 74074

Lee Doolen, Board Vice President-Lincoln County-Lincoln County Barn-10408 Veterans Dr, Meeker, OK 74855

Sheri Cooper, Board Secretary-Lincoln County-BancFirst-902 W Main, Prague OK 74864

Tiffany Barrett, Treasurer Pottawatomie County-CPN Domestic Violence Offices-1601 S Gordon Cooper Dr, Shawnee, OK 74801

Kaye Steele Harrod, Board Member-Pottawatomie County-8 Country Club Road, Shawnee OK 74801

Kim Lopez, Board Member-Cleveland County-Cleveland County Oklahoma Sheriff's Department-111 North Peters Ave., 6<sup>th</sup> Floor, Norman, OK 73069

John Chaffin, Board Member-Payne County-419 S. Stallard, Stillwater, OK 74074

Dennis Phillips, Board Member-Seminole County-Phillips Stout Funeral Home-409 S. Wewoka, Wewoka, OK 74884

Tim Porter, Member of Large -Seminole County-Seminole County Offices-12845 NS 3650, Wewoka, OK 74884

Lisa Schmidt, Board Member-Cleveland County-1330 Salisbury St, Norman, OK 73069

Sue DuCharme, Board Member-Logan County-City of Guthrie Neighborhood Solutions Offices-2003 W Warner Ave, Guthrie, OK 73044

Steve Gentling, Board Member-Logan County-809 West Lake Road, Guthrie, OK 73044

**Physical location:** Central Oklahoma Community Action Agency  
131 North Bell 2<sup>nd</sup> Floor - Board Room Shawnee, Oklahoma 74801

### Central Oklahoma Community Action Agency

---

**Our Mission** - Central Oklahoma Community Action Agency -- **Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live.**

**Our Vision** - Central Oklahoma Community Action Agency helps low-income individuals and families avoid crisis situations in two ways; meeting emergency needs first, then helping families gain self-sufficiency through supportive case management and partnerships with other social service providers.

#### **Our Core Values -**

- Attitude of Service
- Mutual Trust and Respect
- Partnerships/Teamwork
- Uncompromising Integrity
- Open and Honest Communication
- Excellence in Serving Communities

#### **2019-20 Strategic Plan Priorities:**

- Early Childhood Development/Parent Education
- Support Services for School Success
- Employment & Training Partnerships
- Affordable and Safe Housing
- Transportation Mass Transit & Car Ownership
- Earned Income Tax Credit and Support Services

**Character Trait for the Month of April 2023 is Resilience. Recovering from adversity.**

## ORDER OF BUSINESS

1. Call to Order Chris Reding
2. Roll Call
3. Public Expressions - The public may comment only on any item appearing on this agenda, subject to the following restrictions: statements to the COCAA board members are limited to no more than three (3) minutes for each speaker and, collectively, no more than 30 minutes are allowed for public expressions.
4. Motion, Discussion and to vote to approve the Payne County COCAA Board seat with Chris Reding, Payne County Commissioner.
5. Motion, Discussion and to vote to approve the Seminole County COCAA Board seat with Dennis Phillips, Owner of Phillips Stout Funeral Homes.
6. Motion, Discussion and to vote to approve or disapprove the Minutes of February 21, 2023 COCAA Board Meeting.
7. Motion, Discussion and to vote to approve or disapprove the Audit Report from Saunders & Associates , Ada, Oklahoma.
8. Executive Director's Report Barbara Loudermilk
9. Motion, Discussion and to vote to approve or disapprove Executive Director's Report.
10. Finance Committee Report Lee Doolen, Vice President
11. Motion, Discussion and to vote to approve or disapprove Finance Items & Report.
12. Program Development Report Chris Reding, Board President
13. Motion, Discussion and to vote to approve or disapprove Program Development Items & Report.

### Approval Docket:

14. Motion, Discussion and to vote to approve or disapprove the Revised Organizational Chart – dated March 2023.
  15. Motion, Discussion and to vote to approve or disapprove the Job Description for the Part-time County Coordinator Job Description.
  16. Motion, Discussion and to vote to approve or disapprove the Agency Wide Budget for 2023.
  17. Motion, Discussion and to vote to approve or disapprove the CAP-Community Action Plan.
  18. Motion, Discussion and to vote to approve or disapprove the Customer Satisfaction Survey.
-

**19. New Business**---any matter not known about or which could not have been reasonably foreseen prior to the time of the agenda posting. 25 Okla. Stat. §311 (A) (9).

**20. Motion to Adjourn ---**

**Signature**

---

**Signature**

---

**Date & Time**