



COCAA Full Board Meeting

Of the Central Oklahoma Community Action Agency

Tuesday February 21, 2023

Barbara Loudermilk is inviting you to an on-site COCAA Board meeting

Quorum On-Site Required

ZOOM will be available to board and Public not in attendance.

Time: NOON 12:00 p.m. February 21, 2023 Central Time (US and Canada)

Join Zoom Meeting:

<https://us02web.zoom.us/j/2026081604?pwd=eDladXVLakkyYndSVEVvSEVpMmx6Zz09>

Meeting ID: 202 608 1604

12:00 p.m. (NOON) luncheon provided for on-site board members

Chris Reding, Board President-Payne County-County Court House-315 W 6th Ave, Ste 203, Stillwater, OK 74074

Lee Doolen, Board Vice President-Lincoln County-Lincoln County Barn-10408 Veterans Dr, Meeker, OK 74855

Sheri Cooper, Board Secretary-Lincoln County-BancFirst-902 W Main, Prague OK 74864

Tiffany Barrett, Treasurer Pottawatomie County-CPN Domestic Violence Offices-1601 S Gordon Cooper Dr, Shawnee, OK 74801

Kaye Steele Harrod, Board Member-Pottawatomie County-8 Country Club Road, Shawnee OK 74801

Kim Lopez, Board Member-Cleveland County-Cleveland County Oklahoma Sheriff's Department-111 North Peters Ave., 6th Floor, Norman, OK 73069

John Chaffin, Board Member-Payne County-419 S. Stallard, Stillwater, OK 74074

Dennis Phillips, Board Member-Seminole County-Phillips Stout Funeral Home-409 S. Wewoka, Wewoka, OK 74884

Tim Porter, Member of Large -Seminole County-Seminole County Offices-12845 NS 3650, Wewoka, OK 74884

Lisa Schmidt, Board Member-Cleveland County-1330 Salsbury St, Norman, OK 73069

Sue DuCharme, Board Member-Logan County-City of Guthrie Neighborhood Solutions Offices-2003 W Warner Ave, Guthrie, OK 73044

Steve Gentling, Board Member-Logan County-809 West Lake Road, Guthrie, OK 73044

Physical location: Central Oklahoma Community Action Agency

131 North Bell 2nd Floor - Board Room Shawnee, Oklahoma 74801

Central Oklahoma Community Action Agency

Our Mission - Central Oklahoma Community Action Agency -- **Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live.**

Our Vision - Central Oklahoma Community Action Agency helps low-income individuals and families avoid crisis situations in two ways; meeting emergency needs first, then helping families gain self-sufficiency through supportive case management and partnerships with other social service providers.

Our Core Values -

- Attitude of Service
- Mutual Trust and Respect
- Partnerships/Teamwork
- Uncompromising Integrity
- Open and Honest Communication
- Excellence in Serving Communities

2019-20 Strategic Plan Priorities:

- Early Childhood Development/Parent Education
- Support Services for School Success
- Employment & Training Partnerships
- Affordable and Safe Housing
- Transportation Mass Transit & Car Ownership
- Earned Income Tax Credit and Support Services

Character Trait for the Month of February 2023 is Boldness. Boldness verses fearfulness --- confidence that what I have to say or do is true, right, and just.

ORDER OF BUSINESS

1. Call to Order Chris Reding
2. Roll Call
3. Public Expressions - The public may comment only on any item appearing on this agenda, subject to the following restrictions: statements to the COCAA board members are limited to no more than three (3) minutes for each speaker and, collectively, no more than 30 minutes are allowed for public expressions.
4. Motion, Discussion and to vote to approve or disapprove the Minutes of October 18, 2022 COCAA Board Meeting.
5. Executive Director's Report Barbara Loudermilk
6. Motion, Discussion and to vote to approve or disapprove Executive Director's Report.
7. Finance Committee Report Lee Doolen, Vice President
8. Motion, Discussion and to vote to approve or disapprove Finance Items & Report.
9. Program Development Report Chris Reding, Board President
10. Motion, Discussion and to vote to approve or disapprove Program Development Items & Report.

Approval Docket:

11. Motion, Discussion and to vote to approve or disapprove the approval of family members of COCAA employee Destiny McCathren to receive services through COCAA application process.
12. Motion, Discussion and to vote to approve or disapprove the revised COCAA Organizational Chart.
13. Motion, Discussion and to vote to approve or disapprove the 2022 Strategic Plan Update report.
14. Motion, Discussion and to vote to approve or disapprove to approve 2022 Audit from Saunders and Associates.
15. Motion, Discussion and to vote to approve or disapprove the revised ESG Manual.
16. Motion, Discussion and to vote to approve or disapprove the Needs Assessment report.
17. Motion, Discussion and to vote to approve or disapprove the 2023 RISK Assessment Report.
18. Motion, Discussion and to vote to approve or disapprove the COCAA Transitional Housing Handbook.

- 19. Motion, Discussion and to vote to approve or disapprove the Arvest Board Resolution for employee benefits.
 - 20. Motion, Discussion and to vote to approve or disapprove the 2023 RISK summary and Report.
 - 21. Motion, Discussion and to vote to approve or disapprove the 2022 Affirmative Action Report.
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- 22. Motion to go into Executive Session to Discuss and conduct personnel including the Executive Director.
 - 23. Motion to come out of Executive Session.
 - 24. Motion, Discussion and to vote on any business conducted in Executive Session.
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25. **New Business**---any matter not known about or which could not have been reasonably foreseen prior to the time of the agenda posting. 25 Okla. Stat. §311 (A) (9).

26. **Motion to Adjourn** ---

Signature

Signature

Date & Time