



COCAA Full Board Meeting

Of the Central Oklahoma Community Action Agency

Tuesday, October 19, 2021

Topic: October 19, 2021 Full On site COCAA Board meeting

Time: October 19, 2021 12:00 PM Central Time (US and Canada)

Join Zoom Meeting:

Meeting ID: <https://us02web.zoom.us/j/81539396709>

12:00 p.m. (NOON) luncheon provided for on-site board members

Chris Reding, Board President-Payne County-County Court House-315 W 6th Ave, Ste 203, Stillwater, OK 74074

Lee Doolen, Board Vice President-Lincoln County-Lincoln County Barn-10408 Veterans Dr, Meeker, OK 74855

Sheri Cooper, Board Secretary-Lincoln County-BancFirst-902 W Main, Prague OK 74864

Tiffany Barrett, Board Member Pottawatomie County-CPN Domestic Violence Offices-1601 S Gordon Cooper Dr, Shawnee, OK 74801

Kaye Steele Harrod, Board Member-Pottawatomie County-8 Country Club Road, Shawnee OK 74801

VACANCY, Board Member-Cleveland County

John Chaffin, Board Member-Payne County-419 S. Stallard, Stillwater, OK 74074

Dennis Phillips, Board Member-Seminole County-Phillips Stout Funeral Home-409 S. Wewoka, Wewoka, OK 74884

Tim Porter, Board Member-Seminole County-Seminole County Offices-12845 NS 3650, Wewoka, OK 74884

Lisa Schmidt, Board Member-Cleveland County-1330 Salsbury St, Norman, OK 73069

Garry Mize, Board Member-Logan County-House of Representative Offices-2300 N Lincoln Blvd, Room 304.1, Oklahoma City, OK 73105

Sue DuCharme, Board Member-Logan County-City of Guthrie Neighborhood Solutions Offices-2003 W Warner Ave, Guthrie, OK 73044

Physical location: Central Oklahoma Community Action Agency

131 North Bell 2nd Floor - Board Room Shawnee, Oklahoma 74801

Central Oklahoma Community Action Agency

Our Mission - Central Oklahoma Community Action Agency -- Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live.

Our Vision - Central Oklahoma Community Action Agency helps low-income individuals and families avoid crisis situations in two ways; meeting emergency needs first, then helping families gain self-sufficiency through supportive case management and partnerships with other social service providers.

Our Core Values-

- Attitude of Service
- Mutual Trust and Respect
- Partnerships/Teamwork
- Uncompromising Integrity
- Open and Honest Communication
- Excellence in Serving Communities

2019-20 Strategic Plan Priorities:

- Early Childhood Development/Parent Education
- Support Services for School Success
- Employment & Training Partnerships
- Affordable and Safe Housing
- Transportation Mass Transit & Car Ownership
- Earned Income Tax Credit and Support Services

Character Trait for the Month of October 2021: Optimistic --- hopeful and confident about the future.

ORDER OF BUSINESS

1. Call to Order Chris Reding
2. Roll Call
3. Welcome to John Chafin, Pastor of Christian Missionary Alliance Church in Stillwater. John is our newly elected Board Member for the Low-income slot for Payne County.
4. Public Expressions - The public may comment only on any item appearing on this agenda, subject to the following restrictions: statements to the COCAA board members are limited to no more than three (3) minutes for each speaker and, collectively, no more than 30 minutes are allowed for public expressions.
5. Motion, Discussion and to vote to approve or disapprove the Minutes of August 2021 COCAA Board Meeting.
6. Executive Director's Report Barbara Loudermilk
7. Motion, Discussion and to vote to approve or disapprove Executive Director's Report.
8. Finance Committee Report Lee Doolen, Vice President
9. Motion, Discussion and to vote to approve or disapprove Finance Committee Items & Report.
10. Program Development Committee Items & Report. Chris Reding, Board President
11. Motion, Discussion and to vote to approve or disapprove Program Development Committee Items & Report.

Approval Docket:

12. Discussion and approval or disapproval to vote on the Strategic Plan Report 2021.
13. Discussion and approval or disapproval to vote on the revisions of the CSBG CARES ACT policies.
14. Discussion and approval or disapproval to vote on the revisions of the CSBG CARES Act Needs Assessment Addendum.
15. Discussion and approval or disapproval to vote on the contract for sale of real estate to transfer ownership to Sooner Affordable Housings Partners. L.P.
16. Discussion and approval or disapproval to vote on contract for Sale/Transfer of 13 lots given by City of Shawnee for Sooner Affordable Housing Partners, L.P.
17. Discussion and approval or disapproval to vote on reviewing the DRAFT of a future lease agreement with Little Red Oak, LLC.

18. Discussion and approval or disapproval to 21-HOME-1676 Oklahoma Finance Housing Authority agreement for Wewoka duplexes.
19. Discussion and approval or disapproval to 21- HOME -1677 Oklahoma Finance Housing Authority agreement for Bank Building Tax Credit Construction Project.
20. Motion to go into Executive session for discussion and possible vote to discuss the employment/evaluation, hiring, appointment, promotion, demotion, disciplining or resignation of the Executive Director. Including Discussion of current compensation plan.
- (Oklahoma Statute Title 25 § 307(B)(1)).
- And, Discussion of Human Resource Management language directed to Executive Team for future personnel actions.
21. Consideration, Discussion, and Vote to Adjourn Out of Executive Session and the Regular Board Meeting Be Reconvened.
22. Motion to approve or disapprove the 2021 Executive Directors annual evaluation.
23. **New Business**---any matter not known about or which could not have been reasonably foreseen prior to the time of the agenda posting. 25 Okla. Stat. §311 (A) (9).
24. Motion to Adjourn

Signature PAGE

Helma McGee

Signature

Oct. 14, 2021 - 12:00 pm

Date & Time