



COCAA Full Board Meeting AGENDA

Of the

Central Oklahoma Community Action Agency

ZOOM LINK: <https://us02web.zoom.us/j/83413475596>

Board Participants:

Chris Reding, Board President

Lee Doolen, Vice President

Sheri Cooper, Secretary

Mike Pearson, Treasurer

Sue DuCharme

Tiffany Barrett

Christi Moore

Shad Hagan

Tim Porter

Kaye Steele Harrod

Dennis Phillips

Lisa Schmidt

Tuesday, November 20, 2020

2:00 p.m.

Central Oklahoma Community Action Agency

131 North Bell 2nd Floor - Board Room

Shawnee, Oklahoma 74801

Central Oklahoma Community Action Agency

Our Mission- Central Oklahoma Community Action Agency *Helping people, Changing lives, Building communities.*

Our Vision- Central Oklahoma Community Action Agency helps low-income individuals and families avoid crisis situations in two ways; meeting emergency needs first, then helping families gain self-sufficiency through supportive case management and partnerships with other social service providers.

Our Core Values-

- Attitude of Service
- Mutual Trust and Respect
- Partnerships/Teamwork
- Uncompromising Integrity
- Open and Honest Communication
- Excellence in Serving Communities

2018 Strategic Plan Priorities:

- Early Childhood Development/Parent Education
- Support Services for School Success
- Employment & Training Partnerships
- Affordable and Safe Housing
- Transportation Mass Transit & Car Ownership
- Earned Income Tax Credit and Support Services

Character Trait for the Month of Impatience October 2020 ---- Impatience---the tendency to be impatient or restlessness (Not accepting delay, opposition, pain, etc.)

ORDER OF BUSINESS

1. Call to Order Chris Reding
2. Roll Call
3. Public Expressions - The public may comment only on any item appearing on this agenda, subject to the following restrictions: statements to the COCAA board members are limited to no more than three (3) minutes for each speaker and, collectively, no more than 30 minutes are allowed for public expressions.
4. Motion, Discussion and to vote to approve or disapprove the Minutes of August Meeting 2020 board meeting.
5. Welcome of new COCAA Board Member who represents the Low-Income slot in Cleveland County. Lisa Schmidt was elected in a public election held October 1, 2020.
6. Executive Director's Report Barbara Loudermilk
7. Motion, Discussion and to vote to approve or disapprove Executive Director's Report.

(The following matters may be approved in their entirety by the Board upon motion made, seconded and passed by a majority vote of the board members. However, upon requested by any Board member, any one or more of said matters will be removed from the docket and acted upon separately.)

8. Finance Committee Report Lee Doolen, Vice President &
Mike Pearson, Treasurer

9. Motion, Discussion and to vote to approve or disapprove Finance Committee Items & Report

(The following matters may be approved in their entirety by the Board upon motion made, seconded and passed by a majority vote of the board members. However, upon requested by any Board member, any one or more of said matters will be removed from the docket and acted upon separately.)

10. Program Development Committee Items & Report Chris Reding, Board President
11. Motion, Discussion and to vote to approve or disapprove Program Development Committee Items & Report

(The following matters may be approved in their entirety by the Board upon motion made, seconded and passed by a majority vote of the board members. However, upon requested by any Board member, any one or more of said matters will be removed from the docket and acted upon separately.)

Approval Docket:

- 12. Motion, Discussion and to vote to approve or disapprove holiday schedule for 2021.**
- 13. Motion, Discussion and to vote to approve or disapprove COCAA Board meeting dates.**
- 14. Motion, Discussion and to vote to approve or disapprove the Revisions in the COCAA Bylaws.**
- 15. Motion, Discussion and to vote to approve or disapprove the CSBG Monitoring Report written October 2020 by Paula Jennings, OK Dept. of Commerce Monitor.**
- 16. Motion, Discussion and to vote to approve or disapprove the following job descriptions; Finance Department Office Manager, Data Entry Clerk.**
- 17. Motion, Discussion and to vote to approve or disapprove the Authorizing Resolution; Oklahoma Department of Transportation; Transit Program Under 49 USC Section 5310 enhancing mobility of seniors and people with disabilities program.**
- 18. Motion to go into COCAA Executive Session. (Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual public officer, board member or employee)**
- 19. Motion to come out of Executive Session.**
- 20. New Business---**any matter not known about or which could not have been reasonably foreseen prior to the time of the agenda posting. 25 Okla. Stat. §311 (A) (9).
- 21. Motion to Adjourn**

Signature

Date & Time