



Regular Meeting

Of the

Board of Directors

Of

Central Oklahoma Community Action Agency

Tuesday, October 16, 2018 2:00 p.m.

Central Oklahoma Community Action Agency

131 North Bell 2nd Floor - Board Room

Shawnee, Oklahoma 74801

Central Oklahoma Community Action Agency

Our Mission- Central Oklahoma Community Action Agency *helping people, changing lives, building communities.*

Our Vision- Central Oklahoma Community Action Agency helps low-income individuals and families avoid crisis situations in two ways; meeting emergency needs first, then helping families gain self-sufficiency through supportive case management and partnerships with other social service providers.

Our Core Values-

- Attitude of Service
- Mutual Trust and Respect
- Partnerships/Teamwork
- Uncompromising Integrity
- Open and Honest Communication
- Excellence in Serving Communities

2017 Strategic Plan Priorities:

- Early Childhood Development/Parent Education
- Support Services for School Success
- Employment & Training Partnerships
- Affordable and Safe Housing
- Transportation Mass Transit & Car Ownership
- Earned Income Tax Credit and Support Services

Character Trait for the Month of Responsibility 2018 - Being accountable, the pursuit of excellence, and the exercise of self-control.

ORDER OF BUSINESS

1. **Call to Order** **Board President Chris Reding**
2. **Roll Call and Determination of Quorum**
3. **Motion, Discussion and to vote to approve or disapprove the Minutes of August 2018 board meeting**
4. **Public Expressions-** The public may comment only on any item appearing on this agenda, subject to the following restrictions: statements to the COCAA board members are limited to no more than three (3) minutes for each speaker and, collectively, no more than 30 minutes are allowed for public expressions.

5. **Presentation to the COCAA Board Audit Report -- Hinkle & Company, PC.**
6. **Motion, Discussion and to vote to approve or disapprove 2018 Audit Report.**

7. **Executive Director's Report** **Barbara Loudermilk**
8. **Motion, Discussion and to vote to approve or disapprove Executive Director's Report.**

9. **Finance Committee Report** **Lee Doolen/ Traci Izell**
Swearingen
10. **Motion, Discussion and to vote to approve or disapprove Finance Committee Items & Report**
(The following matters may be approved in their entirety by the Board upon motion made, seconded and passed by a majority vote of the board members. However, upon requested by any Board member, any one or more of said matters will be removed from the docket and acted upon separately.)
11. **Program Development Committee Report -** **Chris Reding /T Meeuwsen**
12. **Motion, Discussion and to vote to approve or disapprove Program Development Committee Items & Report**
(The following matters may be approved in their entirety by the Board upon motion made, seconded and passed by a majority vote of the board members. However, upon requested by any Board member, any one or more of said matters will be removed from the docket and acted upon separately.)

13. **Board Development Committee Report** -Sheri Cooper
14. **Motion, Discussion and to vote to approve or disapprove Board Development Items & Report.**
15. **Resource Development Committee –** Terri Grusendorf
16. **Motion to vote to approve or disapprove Resource Development Report.**
17. **Approval Docket**
- A. Motion to vote to approve or disapprove the appointment of COCAA Seminole Candidate Karrie Utterback to the COCAA Board. (Private, Business & Industry slot)
 - B. Motion to vote to approve or disapprove to amend the COCAA Board Committee Composition dated September 2018.
 - C. Motion to vote to approve or disapprove Update Report on the 2018 COCAA Strategic Plan.
 - D. Motion to vote to approve or disapprove the 2019 COCAA Strategic Plan.
 - E. Motion to vote to approve or disapprove the 2019 COCAA Holiday Schedule.
 - F. Motion to vote to approve or disapprove the 2019 COCAA Meeting dates for the Board.
16. **Proposal of action to convene to Executive Session for the purpose of Personnel**
- Pursuant to 25 O.S. SS 307.B.1 The Employment, Hiring, Appointment, Promotion, Demotion, Disciplining, Resignation, of: COCAA grant funded employee & Executive Director.
17. **Old Business**
18. **New Business**---any matter not known about or which could not have been reasonably foreseen prior to the time of the agenda posting. 25 Okla. Stat. §311 (A) (9).
19. **Motion to vote to approve or disapprove--- Adjournment**

Signature

Date & Time

